

COUNCIL ACTIVITY	EXPECTED CYCLE	2023-2024	2024-2025	2025-2026
FINANCE & CUSTOMER SERVICE				
Debtors and Income	annual	√	√	√
Creditors and Expenditure	annual	√	√	√
Main Accounting system	annual	√	√	√
Housing Benefits	annual	√	√	√
Revenues	annual	√	√	√
Treasury Management	annual	√	√	√
Cash and Bank	annual	√	√	√
Capital Accounting	annual	√	√	√
Procurement	periodic	√		
Contact Centre	periodic	√		
Insurance	periodic			√
Grants	periodic		√	
PLANNING				
Development Control	periodic	√		
Land Charges	periodic			√
Planning Policy & Conservation	periodic	√		
Building Control	periodic		√	

ENVIRONMENT & COMMUNITY				
Grounds Maintenance	periodic	√		
Emergency Planning, Business Continuity	periodic		√	
Community Services Partnership	periodic			√
Health & Safety	periodic			√
Licensing	periodic	√		
Environmental Health	periodic	√		
Parking	annual	√		
Theatre	annual	√		
Leisure Centres	periodic	√		
Parks & Greenspace	periodic		√	
Museum	periodic			√
Corporate Enforcement	periodic		√	
Climate Change	periodic	√		
Joint Waste	periodic			√
Housing & Homelessness	periodic	√		
Family Support	periodic	√		
Private Sector Housing	periodic		√	

HR, PERFORMANCE & COMMUNICATIONS				
ICT	annual	√		
HR	bi-annual	√		√
Marketing & Communications	periodic		√	
Payroll	annual	√		
Cyber Security	periodic	√		
INVESTMENT & DEVELOPMENT				
Property/Estate Management	bi-annual	√		√
Investment & Development	bi-annual	√		√
Economic Development	periodic		√	
Facilities	periodic		√	
LEGAL & DEMOCRATIC SERVICES				
Legal & Democratic Services	periodic			√
Legal Services	periodic		√	
Information Governance	bi annual	√		√
Fraud	bi annual	√		√